

OXFORD CAMBRIDGE AND RSA EXAMINATIONS
ASSET LANGUAGES: WORLD OF WORK
PRELIMINARY
WRITING
FRENCH: SAMPLE PAPER

Additional materials:
None

25 minutes

TIME 25 minutes

INSTRUCTIONS TO CANDIDATES

Do not open this booklet until you are told to do so.

Answer the Part 1 question and **one** question in Part 2.

Part 1 carries 40% of the final mark and Part 2 carries 60% of the final mark.

You will be assessed equally on the range and accuracy of the language you use and how well you communicate your answers.

Write your name and the name of your Centre in the spaces on this page.

Write your answers on the question paper.

Write clearly in pen or HB pencil. You may make alterations, but make sure your work is easy to read.

At the end of the test you must hand in the question paper to your supervisor.

Dictionaries must not be used.

For examiners' use only

	L	C
1		
2		

Candidate

Centre Number

Number

Candidate Name _____

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Part 1

Your boss asks you to write a short description of the company where you work for a French trade directory.

PROXCO S.A.
-a really international company-

Write a description of the company. You must include **all** the following points:

- what the company does
- where the company has offices
- one other piece of information about the company

Write the information here in **French** using 20-40 words

Part 2

Write an answer to either Question 1 or Question 2.

EITHER Question 1


Your boss is going on a business trip to Paris.

Write an email to the hotel reception and include the following:

- reserve a room for your boss, giving arrival date and time
- give details of the kind of room that he / she wants.
- request a confirmation of the booking and price.

Write your email below in **French**. You should write 50–70 words.

You can use the words at the bottom of the page if you want.



From:

To:

Date:

Subject:

la chambre – room
arriver – to arrive
le prix – price

